**Chesters Nursery School**

 **Child Protection policy**

**Rationale**

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| To ensure the safety and protection of all children within the school in accordance with the children (Scotland) Act 1995. Management Circular No 57 |

**Statement**

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| In Chester’s Nursery School, we ensure every child is protected and well cared for and to assist all Education Services staff to work in a multi-disciplinary context with children and their families and to ensure whenever possible that all children are able to exercise their right to be raised in a warm, stimulating and safe environment with the support of staff, their families and carers |

**Key Establishment Procedure**

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| * Each child shall have a keyworker who has a special role with that child
* Develop an ethos which promotes the wellbeing of all children
* Develop learning opportunities which promote children’s good health and safety in all aspects of their lives and to develop skills to assist children reduce their vulnerability to abuse
* Work in partnership with parents unless concerns about a child’s safety indicate this is not in the child’s best interest
* In Chesters Nursery School, MC 57 will be reviewed at the August in-service each year
* Circular 57 guidelines will be implemented
* Staff will be vigilant at all times and report any concerns to the Child Protection Co-Ordinator or other management team member in her absence
* If staff are not happy with decisions made by the CPC, they should report concerns to the Head of Establishment
* All staff will carefully note changes in behaviour, appearance and general wellbeing of the child. This should be noted in a chronology format and kept in the child’s file.
* All staff members will share in the monitoring of children who may be at risk
* Staff will record accurately any suspicions or concerns noting dates, times and circumstances on a chronology format
* Staff must be supportive at all times, remembering to be patient and not to lead or prompt a child who may disclose a matter of concern
* Staff will develop active listening skills
* Staff will maintain appropriate confidentiality
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**Roles and Responsibilities**

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| Head of Establishment and Team Leaders |
| To ensure that all members of staff are aware of the policy and it is regularly reviewed and adhered to at all times.To ensure that staff are aware of the guidelines of MC57.To ensure that all staff and service users are aware of whom the Child Protection Coordinator is. |
| Child Development Officers |
|  To be aware of the policy and adhere to the guidelinesTo be familiar with who the child protection co-ordinator is within the buildingTo be vigilant when working with children at all times and reporting any concerns to The Child Protection Co-ordinatorTo record any information regarding children’s disclosures as soon as it is possible to do so. |

**Key Documents**

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| Management Circular 57 Document |

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| Date Drafted: | September 2017 |
| Date Reviewed: | April 2021 |
| Date to be reviewed: | April 2023 |